

**MINUTES  
WATERFORD SCHOOL BUILDING COMMITTEE  
REGULAR MEETING, TUESDAY, FEBRUARY 21, 2012**

**PRESENT:** Kimberly Alfultis, Robert Brule, Jr., Tom Dembek, John Koning,  
Jody Nazarchyk, James Norton, Alan Wilensky

**ABSENT:** None

**STAFF:** Jerome R. Belair, Superintendent of Schools; Donald Macrino,  
Principal, Waterford High School; Ron Melnik, Director of Finance  
and Operations; James Miner, III, Director of Buildings & Grounds

**I. ESTABLISHMENT OF A QUORUM AND CALL TO ORDER**

Chairman, Alan Wilensky, established a quorum and called the meeting to order at 5:30 p.m.

**II. RECOGNITION OF VISITORS/PUBLIC COMMENT**

William Ayles, JCJ; Rudie Beers, Director of Finance, Town of Waterford; Gus Kotait, O & G Industries; Gregory Smolley, JCJ; Paul Petrone, Patch.Com

**III. CORRESPONDENCE/INFORMATIONAL ITEMS**

- 1. Contract acceptance for E&S Services to VHB, Inc. dated January 31, 2012**
- 2. FY2012 Capital Projects Contractual Commitments dated 1/20/12 from Rudie Beers, Director of Finance**
- 3. Letter regarding bonding dated January 30, 2012 to Daniel Steward**
- 4. Add Brock Enterprises bill in the amount of \$67.50 to Bill List**

**MOTION #1: That the Waterford School Building Committee  
adds the Invoice Number 0123369-IN from  
Brock Enterprises, LLC to the Bill List  
Dembek, Nazarchyk – Unanimous**

**IV. SUPERINTENDENT'S REPORT**

Mr. Belair reported that they have had two very productive Advisory Committee Meetings which laid out the timeline of construction when school is out of session. They have also been working with town officials to fine tune the schedule. It appears that the last day of school will be June 15, 2012. If the weather holds out, as it has been with the warm weather, that will allow for an extra week or more to complete tasks over the summer. The summer schedule should start on June 18, 2012.

Mr. Belair also reported that on September 6, 2011, a letter was filed with the School Facilities Unit to Renovate as New. An e-mail response was received on January 6, 2012. The response indicated that there are a few “hoops” that we have to look at such as Special Legislation, and that the project was not formerly requested to be Renovate as New. Two weeks ago, Mr. Belair organized a meeting with Dan Steward, Ron Melnik, Gregg Smolley, Betsy Ritter, and Senator Andrea Stillman to garner everyone’s support to move forward. Mr. Belair will keep us updated.

#### V. OLD BUSINESS

1. Approval of Minutes: January 17, 2012.

**MOTION #2: That the Waterford School Building Committee approves the minutes of the January 17, 2012 Regular Meeting.  
Dembek, Nazarchyk – Unanimous**

#### VI. CONSENT AGENDA

##### WATERFORD HIGH SCHOOL CHANGE ORDERS:

##### Pool & Fieldhouse items

New Building Addition Items:

1. Joe Capasso Proposal #30, per JCJ Proposal Request #36, for deleted CMU in room G344 per Owner request, in the credited amount of (\$2,891.00).
2. Secondino PCO#32, Per JCJ Proposal Requests #27 & 26, in the amount of \$2,561.15, to change eight (8) doors to WD-6’s and one (1) door to a WD-3 per architect request.
3. HHS Proposal dated 1/16/12, per JCJ Proposal Request #29, to provide two (2) eyewash showers, one (1) in the Transportation Lab and one (1) in Construction Lab H164, and furnish them with tepid water from an emergency style mixing valve. Proposal is in the amount of \$14,208.30.
4. Secondino PCO#28, per JCJ Proposal Request #31, to delete the sanitary napkin holders from the scope of the project per Owner request, in the credited amount of (\$1,091.97).
5. Conn Acoustics Change Request #23, per RFI#343, to furnish 18 gauge metal roof decking in lieu of 22 gauge metal roof decking at the expansion joint, in the amount of \$3,793.44. The specified 22 gauge was not strong enough to span the truss spacing at the expansion joint.
6. Ducci PCO#54, per JCJ Proposal Request #38, for six (6) new data drops in the new addition, in the amount of \$5,206.00. This item was released due to timing & construction of the block walls.
7. Ducci PCO#55, per RFI#389, to change 24 Type G Light Fixtures to Type G1 Light Fixtures in the 2nd & 3rd Floor girls and boys bathrooms because the sheetrock ceiling requires the Type G1 Fixture, in the amount of \$983.00.
8. Secondino PCO#36, in the amount of \$1,991.77, to add an additional door to Room G188 to provide access around the DOAS Unit.

9. Door Frame changes in the Media Center and Main Office Suite per JCJ Proposal Request #25: delete two doors, add one door, and change the swing on 4 doors – Secondino PCO #23 in the amount of \$2,141.28  
Secondino proposal to modify the Cafeteria Serpentine counter. In the amount of \$30,650.84 to make the center wall out of millwork in lieu of drywall and to add solid surface counters to the opposite side.
10. Secondino PCO#37, in the amount of \$3,952.74, per JCJ Proposal Request #39, to change door D112 from a 4'-0" single egress door, to 2 (2) 3'-0" double egress door, per Fire Marshall request for egress.

Mr. Wilensky stated that numbers 3, 5, 7, and 8 are design related.

**MOTION #3:**           **That the Waterford School Building Committee approves Consent Agenda items 1 through 10 as presented.**  
**Nazarchyk, Alfultis – Unanimous**

**Auditorium & Stage Items (need design package in order to issue for bid/pricing)**

11. Secondino PCO#37, in the amount of \$3,952.74, per JCJ Proposal Request #39, to change door D112 from a 4'-0" single egress door, to 2 (2) 3'-0" double egress door, per Fire Marshall request for egress.
12. JCJ PR 8 Add one Cabinet Unit Heater & Duct work in Vestibule D101 delete two Cabinet unit heaters in corridor D112.
  - a. HHS Mechanical COP dated 7/1/2011 in the amount of \$10,607.29
  - b. Ducci Electrical Quote # 8 in the amount of \$2,124.00Total Change Order \$12,731.29.

Mr. Wilensky stated that Consent Agenda numbers 11 and 12 are owner initiated.

There was lengthy discussion on item number 12 regarding esthetics and efficiency of the units above or below the ceiling.

**MOTION #4:**           **That the Waterford School Building Committee approves Consent Agenda items 11 and 12 as presented.**  
**Nazarchyk, Alfultis - Unanimous**

**VII. WATERFORD HIGH SCHOOL****Architect's Report Waterford High School: Jeter, Cook & Jepson**

Mr. Ayles handed out the Waterford High School Cooper Green Design Report, the West Elevation Area D & B drawing, and the First Floor Mechanical Piping Plan Area D drawings.

On the back page of the Cooper Green Design Report, Mr. Ayles showed how many points would be needed for the Silver Designation of the LEED Certification. We have 36 out of the 50-59 points needed, and we are on the right track for the Silver Designation for the High School. There is a Commissioning Agent on the job now, and she is looking at the points that are achievable for the Silver Designation.

Mr. Brule asked that any reports or handouts be sent to him before the meeting so that he will have a chance to digest the information prior to the meetings. The other members also agreed that they would like to receive the information before the meetings so that they can read the reports and bring any questions they have to the meetings. Mr. Wilensky offered to have the information sent directly to him either electronically or whichever way is easier, and he will distribute the information to the members before the meetings so they can read all the information beforehand. Mr. Ayles said he would try to do that.

Mr. Smolley reported that he has met with the Building Official and the Fire Marshall regarding the Cafeteria Gross Egress Capacity Report. They discussed clear exit paths through seating and need to keep 36 inches between tables. They have capacity for 500 people, but need only 350. The Fire Marshall said that the doors where the two walkways come together need 44 inches at the doors. They will be discussing this at their next meeting and should be able to wrap this up in one to two weeks so everyone will be on the same page.

**Construction Manager's Report Waterford High School: O&G**

Mr. Kotait showed the new rendering of the Waterford High School new addition. He showed pictures of the areas F, G and H and the roofing at the front of the building that is complete on the north side of area F, and half of the roofing is complete on the south side. By the end of the month areas F and G should have the roofing completed. Area H showed the gable end by the bus entrance at the 2<sup>nd</sup> floor with the glass installed. The metal decking is complete on areas G and H east elevation.

The first floor main corridor has the ductwork done and the partition walls done; today the mason will start the corridor walls. The Mason should be done with the Media Center in about a week. Area F north elevation showed the split-face block at the main entrance.

They will start to install windows on Monday. Also shown were the Art Rooms in Area F, corridors in Area G, and second floor teacher's workroom. Area G and H third floor showed that the outside block is done. Sheetrock will be installed under the trusses.

Mr. Wilensky asked if there would be lettering on the new entrance that identified the school as Waterford High School. Mr. Smolley said there has been no discussion on lettering, but that he will look at what would be the best view for any lettering.

Mr. Wilensky suggested running a roster of items to be addressed at future meetings be included on the Agenda so they would not be overlooked. Pat O'Neill will add this roster of items to future Agendas. This will act as a Punch List for the Committee.

Mr. Kotait referred the Committee to Page 19 of his monthly report for a full list of accomplishments and stated that the Auditorium and Main Lobby are items that are planned for the summer.

#### **VIII. NEW BUSINESS**

Mr. Wilensky reported that at the Advisory Committee Meeting, a question came up regarding the retention pond near the football field. There was discussion on whether the retention pond is still necessary or not. This is under investigation by VHB, Tom Wagner, and Maureen Fitzgerald. If the pond is eliminated, they would gain more access to the property for graduation and the Thanksgiving Day football game.

Also, the practice field layout and the irrigation were discussed. Where the irrigation will be, how many fields are involved, and how it will fit onto the property will be addressed.

Lights for the field, the new auditorium lobby, Fieldhouse design layout, the elevator location, new ramp, concession stand, and the power needed for the concession stand are items that need to be discussed. The concession stand will need equipment for cooking, electrical availability, and an area to view the game while parents are working in the concession stand during the games. Fire suppression systems may be needed. Old equipment at the school now may be reused in the new area. Mrs. Nazarchyk, Mr. Brule, and Mr. Miner will work together on this.

Mr. Wilensky also wanted discussion on the CAT Walk at the High School. Mr. Smolley said that they are getting a proposal for the CAT Walk. The duct problem will also be addressed.

Mr. Dembek asked about the \$1.5M for FF&E in the Budget for the High School. Mrs. Beers discussed reallocating funds.

There was discussion on purchase of new scoreboards for football and baseball at the High School. They are in the process of getting new bids. Mr. Brule said that Lacrosse and Soccer also need scoreboards.

Mrs. Beers wanted to thank Mr. Kotait for his hard work in pursuing the issue of ineligible costs with the School Facilities Unit regarding the mistake of showing the Stamford Wrecking Company Change Order for an unused allowance as an ineligible construction cost on the Early Childhood Learning Center Project. After a meeting with George Semenech, at the School Facilities Unit, Mr. Kotait reported that Mr. Semenech acknowledged this error and will reduce that project's ineligible costs by \$139,137.00. The ineligible costs of \$50,706.00 regarding cable railing at The Friendship School are still under review. Mrs. Beers said we are getting closer to closing the Friendship School Project.

**IX. BILL LIST – See Attached**

There was an addition of the Brock Enterprises, LLC Invoice in the amount of \$67.50.

There was a typo in the HHS Mechanical Invoice Number 00011 for Fire Protection, Plumbing changing the amount from \$287,546.92 to the amount of \$726,025.78.

**MOTION#5:                    That the Waterford School Building Committee approves the Bill List as amended. Nazarchyk, Koning, - Unanimous**

Mr. Belair addressed the Committee to report that the next meeting will be held at the Waterford High School at 5:00 p.m. for a Walkthrough. He will also expect reports to be given on the Cafeteria Egress Capacity Report, the signage at the High School, the Concession Stand, the outside snack bar, the practice field, and the irrigation.

**X.        ADJOURNMENT**

**MOTION #6:                    That the Waterford School Building Committee adjourns the regular meeting at 6:50 p.m. Koning, Nazarchyk – Unanimous**

**Respectfully submitted**

**Terri Young  
Recording Secretary**

## Bill list – FEBRUARY 21, 2012

Project #152-	School	Stage	Vendor	Description	Invoice#	Amount
n/a	WHS	n/a	Allied Restoration	Roofing	5	\$122,265.00
n/a	WHS	n/a	O&G	CM services	13	\$115,217.00
n/a	WHS	n/a	A Secondino & Son	General trades	7	\$181,401.31
n/a	WHS	n/a	Conn Acoustics, Inc.	Drywall & Acoustical	8	\$86,637.34
n/a	WHS	n/a	HHS Mechanical	Fire Protection, Plumbing	11	\$726,025.78
n/a	WHS	n/a	Shepard Steel & Co.	Structural metal framing	11	\$28,689.09
n/a	WHS	n/a	Ducci Electrical	Electrical	9	\$490,983.18
n/a	WHS	n/a	Joe Capasso Mason	Masonry	7	\$387,195.12
n/a	WHS	n/a	M. Frank Higgins	Flooring	6	\$147,803.74
n/a	WHS	n/a	Advanced Performance	Entrances & Storefronts	4	\$411,726.26
n/a	WHS	n/a	Waterford Bd of Ed	Cust/Maint reg & overtime	2/15/2012	\$1,615.82
n/a	WHS	n/a	A Royal Flush	Portable toilets	C-413097	\$286.00
n/a	WHS	n/a	A Royal Flush	Portable toilets	C-411613	\$249.00
n/a	WHS	n/a	A Royal Flush	Portable toilets	C-411033	\$1,859.00
n/a	WHS	n/a	A Royal Flush	Portable toilets	C-410729	\$286.00

n/a	WHS	n/a	Cash True Value	Clocks	58254	\$43.96
n/a	WHS	n/a	JCJ	Professional services	0000040R	\$18,601.53
n/a	WHS	n/a	Eagle Leasing	Storage	R1397938	\$70.00
n/a	WHS	n/a	Eagle Leasing	Storage	R1397031	\$75.00
n/a	WHS	n/a	Eagle Leasing	Storage	R1400834	\$150.00
n/a	WHS	n/a	Eagle Leasing	Storage	\$1,401,843	\$70.00
n/a	WHS	n/a	Piela Electric	Field house bleacher motor	123612	\$147.00
n/a	WHS	n/a	Brock Enterprises	Pool	0122873-IN	\$407.28
n/a	WHS	n/a	Sign A Rama	Signage	14653	\$348.90
n/a	WHS	n/a	Sign A Rama	Signage	14723	\$150.00
n/a	WHS	n/a	Sign A Rama	Signage	14308	\$125.95
n/a	WHS	n/a	CL&P	Utilities	51818835019	\$1,367.38
n/a	WHS	n/a	VanZelm	Professional Services	36630	\$3,371.64
n/a	WHS	n/a	Special Testing Lab	Testing	26143	\$14,816.00
n/a	WHS	n/a	Special Testing Lab	Testing	26180	\$13,395.00
n/a	WHS	n/a	CL&P	Utilities	51818835019	\$1,214.90
n/a	WHS	n/a	VanZelm	Professional services	36766	\$5,057.46
n/a	WHS	n/a	Rexel	Electrical	S102206809	\$49.66
n/a	WHS	N/A	Brock Enterprises	Handicap Stickers	0123369-IN	\$67.50